

OPEN STREETS ICT



BE A VENDOR!

SUNDAY, SEPT. 24, 2017 | 12PM – 4PM
Douglas Avenue from Glenn to Roosevelt

Douglas Avenue businesses and organizations are invited to participate *free of charge* but must *register by July 15* to guarantee a spot in front of business. All others will require a nominal registration fee as follows:

PRICING

10x10 Outdoor Space: \$100 (Sun. Only)	\$10 City Transient Merchant License Required Pay to COW directly.
10x20 Outdoor Space: \$150 (Sun. Only)	Electrical Access: \$40 Limited locations
Food Truck \$75 (Sun. Only) <i>Electrical Access Included</i>	Deadline to apply: August 14, 2017

Open Streets ICT, scheduled for Fall 2017, brings Wichitans of all ages and fitness levels together for an active, fun, community-building afternoon on Wichita's iconic Douglas Avenue.

Modeled after successful open street events around the country, Open Streets ICT closes four miles of Douglas Avenue to traffic, from College Hill to the historic Delano District, and opens the street to young and old alike to enjoy biking, walking, running, dancing, yoga, entertainment, food, art, music, and more.

Open Streets ICT is designed to elevate the quality of life and health and well-being of the Greater Wichita community—and you're invited to be an important part of this difference-making initiative.

WHO IS ELIGIBLE?: Everyone is welcome to apply as vendors, but priority will be given to "family-friendly" and "pet-friendly" businesses or organizations. Due to location, some types of food sales are restricted. Sales of canned products, except jams and jellies, are prohibited as is the sale of alcohol, tobacco, firearms, knives, or any illegal substances. All food and beverage sales must be pre-approved through Open Streets ICT.

WHERE: 4 Miles of Douglas Avenue from Delano to College Hill.

WHEN: Sunday, September 24 from 12 - 4pm.

DEADLINE: Douglas Avenue businesses must return by 5pm on July 15, 2017 to guarantee a spot in front of their business. All other application materials are due by 5pm on August 14, 2017. **Please return vendor packets by email to info@openstreetsict.com or by snail mail to:**

Wichita Parks & Recreation, Attn: Stacey Hamm
455 North Main Suite 1101
Wichita KS 67202

There are limited spots available, so all applications will be reviewed and vendors will be notified on August 31, 2017, if they have been accepted to participate. Open Street ICT reserves the right to select all vendors.

Once acceptance has been confirmed, payment will need to be sent to Wichita Parks Foundation, Attn: Stacey Hamm, 455 North Main Suite 1101, Wichita KS 67202 no later than September 13, 2017.

APPLICATION REQUIREMENTS

- Completed Entry Form
- Description of Products and Pricing
- Signed Copy of Rules & Regulations Sheet
- Signed copy of Hold Harmless Waiver
- Sales Tax Identification Number

DEADLINE TO APPLY: August 14, 2017

For more information, please call Matt Martinez at 316-268-4259 or info@openstreetsict.com

OPEN STREETS ICT VENDOR BOOTH SIGN UP

Sunday, September 24, 2017 (Hours: 12pm - 4pm)

SIZE	QTY	COST	TOTAL
10 x 10 Booth	_____	x \$100	\$ _____
10 x 20 Booth	_____	x \$150	\$ _____
Food Truck	_____	x \$75	\$ _____
City of Wichita Transient Merchant License (Required)			\$10 (Pay to COW Directly)

ADDITIONAL SERVICES

Electrical Access	_____	x \$40	\$ _____
TOTAL: (Booth Total + Transient Merchant License + Additional Services)			\$ _____

I understand that to be considered for participation, a completed application must be submitted by Monday, August 14, 2017.

I understand that Open Streets ICT reserves the right to approve the participation of any applying group. I understand that completing this application does not guarantee participation in the event.

Placement along the route will be determined by Open Streets ICT. I understand that I will not be permitted to take up more space/be in a different space at the event than the one I am assigned.

I understand that each organization must provide their own equipment, including tents, tables, and chairs. Tents must be no larger than 10x10 or 10x20 depending upon the size of booth rented. I understand that electricity is limited to specific areas and at an additional cost.

I understand that I am responsible for clean-up in my assigned area and will remove all trash generated by my organization before departing.

I understand that no food or beverages of any kind may be sold at the event unless it is an extension of an existing Douglas Ave. business. Only approved food vendors are allowed to vend food and drinks.

I understand that space assignment and further information regarding directions for the day of the event will be sent to the email address provided by September 10, 2017.

I understand that in case of inclement weather, Open Streets ICT is unable to have rain dates or give refunds or credits. The event will still go on rain or shine.

I agree to help promote the Open Streets ICT by at least one of the following (Check box by each that applies):

- Tell friends and family face to face as well as via Text Messages & Phone Calls
- Email invites to friends, family, customers & coworkers
- Click "Like" and "Join" our Facebook event page
- Post your products on Facebook event page
- "Share" Facebook Event on your own page at least once a week, and daily May 30–June 7
- Tweet or Blog about event
- Hang Posters at local businesses How many? _____
- Hand out flyers How many? _____

By submitting this form, you indicate that you have read and understand the rules & regulations stated herein. By submitting this form you acknowledge that you agree with these terms and are authorized to sign on behalf of the business you represent.

2017 OPEN STREETS ICT VENDOR ENTRY FORM

Completed entry forms must be returned to:

Wichita Park Foundation, Attn: Stacey Hamm,
455 North Main Suite 1101
Wichita, KS 67202

- OR - Submit completed entry form digitally by clicking the "Submit Form" Button.

Vendor Name: _____ Contact Name: _____
 Contact Address: _____ City, State, Zip: _____
 Phone # (Work): _____ (Home): _____ (Cell): _____
 Email: _____ Website: _____

PRODUCTS & PRICING

Please provide a list of merchandise with a price list below. No alcohol, tobacco, firearms, knives or illegal substances may be sold. If additional space is needed, please attach sheet to entry form.

PRODUCT	PRICE

Hold Harmless Waiver | Open Streets ICT 2017 | Waiver Statement:

As an Exhibitor or Vendor at the Open Streets ICT, I assume complete responsibility for personal injury to me or damage to property which may occur during the event or while I am on the premises of the event. I hereby release and hold harmless the sponsor, promoters, and all other persons associated with the event from any and all liability for personal injury or property damage. I grant permission for any and all of the foregoing to use any photographs, video tapes, motion pictures, recordings or any other record of this event for any purpose whatsoever. I have read this Waiver, understand it and sign below of my own free will.

Signature _____ Date _____

Printed Name _____

Vendor/Exhibitor Name: _____

OFFICE USE ONLY:

PD: _____ DTE: _____ RTN: _____